

IT & KOLT Offerings for Koç University Faculty to Teach Remotely during Fall 2020

- “Synchronous Workshops” by Koç University Information Technology (IT) and Koç University Office of Learning and Teaching (KOLT)
- Asynchronous Trainings and Resource Banks
- Individual Consultations for a Variety of Topics
- E-learning Trackit System

Synchronous Workshop Program

	15.09.2020	24.09.2020
<p>Introduction to Teaching through Zoom, Blackboard and Panopto</p> <p>Information Technology</p> <p>The topics are as follows:</p> <p>Introduction to Blackboard</p> <ul style="list-style-type: none"> • reorganize my courses module • course page overview • create announcements • upload a syllabus • upload files • e-mail the class • assessment tools overview • Panopto integration • join a synchronous meeting <p>Introduction to Zoom</p> <ul style="list-style-type: none"> • recording and publishing • participants and access settings • chat • screensharing • sharing videos and audio from computer • whiteboard • breakout rooms • polling • attendance <p>Introduction to Panopto</p> <ul style="list-style-type: none"> • Blackboard integration • Zoom integration • video and folder stats • editing a video 		<p>09:30-11:30 Link:</p>
<p>Sharing Best Practices in Online Teaching</p> <p>KOLT Director Prof. Murat Sözer</p> <p>In this workshop, we will share tips and best practices and discuss our experiences of effective approaches to online teaching. The emphasis will be on organizing your Blackboard course page, preparing your lecture slides, including individual and team activities with instant feedback, and monitoring student progress throughout</p>		<p>13:00-14:30 Link:</p>

the semester. The teaching experiences of award-winning KU faculty members will also be shared.	
Course Design and Delivery for Fall 2020 KOLT Manager Dr. Zuhâl Zeybekođlu This workshop will walk you through “to-do(s)” of effective online course design and delivery. After this workshop, you will be able to re/design your online course to enhance student engagement and learning in an online environment.	15:00-16:30 Link:
NOTE: Both IT and KOLT will continue to offer synchronous online trainings and webinars throughout the semester. Announcements will be made a week before each training via e-mail, KUDaily, or IT (it.ku.edu.tr) & KOLT websites (kolt.ku.edu.tr).	

Asynchronous Trainings and Resource Banks

KOLT created an asynchronous online course with the aim of helping faculty members in their course design and delivery practices in Fall 2020. The training consists of the following modules:

- Designing an Online Course
- Assessing Student Learning in an Online Course
- Student Engagement and Interaction in an Online Course
- Helping Students Learn in an Online Course

Faculty members can access the training via Blackboard (<https://ku.blackboard.com/>) or KOLT website (<https://kolt.ku.edu.tr/?lang=en>). All faculty members have already been added to the KOLT Faculty Page in Blackboard. KOLT Online Faculty Training modules can be accessed from this page. Faculty members can also find valuable resources in KOLT's website, which is updated regularly with new posts and announcements (<https://kolt.ku.edu.tr/?lang=en>)

Faculty members can access IT resources via [Educational Technologies](#) link.

Individual Consultations

Faculty members can make appointments with IT/KOLT staff on different topics.

IT: IT Educational Technologists are available for thirty-minute online appointments to help you in using Blackboard, Zoom, Panopto and other relevant tools offered by IT for instructional purposes.

Please send an e-mail at it@ku.edu.tr to make an appointment.

KOLT: KOLT Director and Manager are available for thirty-minute online appointments to help you with **teaching experiences in an online environment, course design, syllabus design, online activities, assignment and assessment ideas, using active learning techniques in an online environment, managing online presence** and creating learning community in an online course, etc.

Please send an e-mail at kolt@ku.edu.tr to make an appointment.

E-learning Trackit System

Faculty members can use the e-learning Trackit system (elearning@ku.edu.tr) for all their inquiries about online education. Please send your inquiries to this e-mail with a descriptive subject rather than to an individual's e-mail to receive a correct and timely response.